



PTA Charity  
no. 1184839

William Hildyard Church of England  
Primary & Nursery School PTA

**Minutes of Committee Meeting**  
**Held on Wednesday 5<sup>th</sup> March 2025 at Kirsty's House**

Item	Action
<p><b>Present:</b>Kirsty Mitchell (Chair), Amanda Vickers (Treasurer), Philippa Simpson, Tor Gelley, Michelle Welch, Joan Rear</p> <p><b>Apologies Received:</b> Kim Smith, Rebecca Pasqualino</p>	
<p><b>Minutes of Committee Meeting held on Wednesday 15<sup>th</sup> January 2025:</b> Agreed as a true record of the meeting.</p>	
<p><b>Past Events:</b></p> <p><b>Bags2School 28<sup>th</sup> February</b> – didn't seem to be many bags, but will wait and see when the money comes in. (October's collection had only just been paid in March. They claimed this was due to the change in bank account, so hopefully things will be quicker this time). It was agreed we should have a look round to see if there are any other providers locally. Unfortunately, being more rural we don't have as many options around here.</p> <p><b>Book in a Box</b> – The children seemed to have enjoyed doing this one, although there were not that many entries. It was noted that some children were asking others what they were and seemed unaware of the competition, so going forward would be best to launch before the half term break and now they have seen it once, they will have a better idea next time. The entries were displayed in the hall and judged by Mr Cowie.</p>	
<p><b>Forthcoming Events:</b></p> <p><b>Mother's Day Stall</b> – Friday 28<sup>th</sup> March – Amanda needs to check what stock she has left from Elfridges and also contact a lady she knows with regards to flowers. Tor and Philippa said they would be available to help on the day, as will Amanda. Amanda is going to check with Anna to see if she is free too.</p> <p><b>Easter Competition</b> – Amanda showed us the competitions she has prepared for the children. A colouring competition for Foundation, a word search for KS1 and a code breaker for KS2. Michelle confirmed it would be ok for the school to send these out as hard copies in book bags. These will be sent out week commencing 17<sup>th</sup> March, winners to be announced 2<sup>nd</sup> April.</p> <p><b>Bake Sale Friday 4<sup>th</sup> April</b> – Set up from 2.45pm. Tor and Philippa said they should be available to help and Philippa may be able to bring Noah with her. Amanda will help too if possible. She will also ask Anna. Would be useful to have some staff helpers too, with the event being straight from school and only taking about half an hour to 45 minutes.</p> <p><b>Disco and Film Night</b> - This is something that is currently being run by St. Georges, straight from school. It was suggested that if it was straight from school we may have more staff helpers. Michelle is going to look into</p>	<p>Amanda</p> <p>Amanda</p> <p>Michelle</p>

<p>whether the licence they have for showing films at school would cover this sort of event too.</p> <p>With regards to the disco, Kirsty knew of a Grandparent from the school that used to be a DJ and may do it for free for us, (he has grandchildren in year 3 and reception). Tor is at a party on Saturday that he is DJing at and will see if she can speak to him. Looking at prices other schools are now charging for things, it was thought that £3.00 or £3.50 to include one snack would be a suitable admission fee, (especially with the film as you cannot charge for viewing the film). The date of Friday 16<sup>th</sup> May was suggested to celebrate the end of SATS week.</p> <p><b>Change the Rules Day</b> It was thought a bucket on the school gate in the morning would be a better way to collect the money for this. A “menu” of rules that could be changed will be sent to families in advance and they would pay per item, such as 20p to wear nail varnish, 20p for non-uniform. Kirsty will have a chat with Hayley to see which “rules” she is happy to change for the day and to decide a date, (suggested a Friday at the end of a term)</p> <p><b>Penny Challenge</b> – it was thought best to postpone this until September.</p>	<p>Tor</p> <p>Kirsty</p>
<p><b>Other Matters:</b></p> <p><b>Tesco Blue Tokens</b> - Tor and Kim have worked hard to get the application together and sent off, which was sent at the end of January. Tor chased it the other day and was told there could be a 12-18 month wait before we are in store. We’re hoping that this is a national wait time and the fact they haven’t had many entries more locally recently will reduce this wait time. This will not delay the start of the outdoor projects though as we will always find things to spend the money on.</p> <p><b>Staff Requests</b> - Steph Howard had requested some funding towards Science week prizes. This was unanimously agreed as long as it wasn’t too much. *(After the meeting, Amanda spoke to Steph and only £16.26 was requested).</p> <p>Joanne Fowler had approached the PTA to supply 10 litter pickers at a cost of £7.05 each. Michelle thought the school may already have some in the resources mobile that the Eco Council used to use. She is going to have a check and we decided the PTA would top up to 10 if needed, although we did feel it would be cheaper to buy them from Inside Out, (where Kirsty had seen them for £4.95), rather than Espo.</p> <p>We have also been asked to fund a recycling bin, mainly for aluminium cans, on the KS1 playground. There was a bit of a debate around where this would be placed, however, in general the PTA are in support. We do need more idea on the cost of this though.</p> <p><b>PTA Newsletter</b> – Amanda or Kirsty will have a look at this when they get chance.</p> <p><b>Year 6 Leavers Notebooks</b> – Everyone was in agreement that we should fund these again this year as they are very popular with year 6. Amanda will contact the lady that makes them for a quote for this year.</p>	<p>Amanda</p>

<p><b>Environmental Area</b> – There was a little confusion around what was needed here. Joanne had advised that Laura Martin wanted a small picket fence around the pond and to heighten the current perimeter fence to 1 metre. Michelle advised that this was already 1 metre and had recently been sured up by Andy to make it more stable. We did not feel a picket fence around the edge of the pond would be a viable option as it could cause a trip hazard. Instead we suggested varying sized boulders and large rocks would provide a more environmentally conscious option, giving frogs somewhere to land and bugs holes to hide in as well as being more aesthetically pleasing and a safer option that would require very little maintenance. Michelle is going to speak with Laura and Joanne on this .</p>	Michelle
<p><b>Treasurers Report: Accounts &amp; Expenditure:</b> Amanda was pleased to advise we had finally received the £25.60 payment from Bag2school, that was due in October! We had also received £239.52 from Classfundraising for the Christmas Card Project and £74.09 from ASDA cashpot via Parentkind.</p> <p>We have made £3,889.79 so far this year, (including the £1,000 grant from DSJ United Charities, which we are not sure why we have it, although the school have received the same) and we have spent £1,987.48</p> <p>Current available funds, after committed expenditure - £8,583.84 (this does not include the funds used for the Science week prizes above or the glockenspiels below)</p>	
<p><b>Any Other Business:</b></p> <p><b>Glockenspiels</b> – Michelle has purchased 30 glockenspiels for the school for music lessons, which we thought would cost £307. The total invoice actually came to £522, which we agreed to refund in full. Michelle gave Amanda the invoice to pay for this.</p> <p><b>Easyfundraising</b> - We felt it would be an idea to send a reminder email out regarding this and going forward, maybe one termly, as many parents seem unaware of it.</p> <p><b>Car Boot</b> – It was thought that this was something that is really missing in the Deepings and would be well supported by members of the public as well as the school community. Initially we discussed having the pitches on the staff car park, although this would limit the number of stalls we could have. If this was the case we would have to do it on a pre-paid basis. Michelle suggested that we should be able to use the field like we used to. The downside of these events is they are weather dependent. Kirsty also suggested we could have a bouncy castle and Michelle suggested refreshments to keep people there longer and make more of an event of it. A price of £6 per car was suggested with a donation bucket on the gate for buyers. This needs more discussion.</p> <p><b>New Joiners</b> – Kirsty was pleased to announce that Mrs Bird from year 6 had agreed to be the teacher rep for the PTA and would start attending our meetings. A couple of Mum’s, Kirsty Porter and Laura Wilcox had also expressed an interest in joining the committee.</p>	Amanda

<p><b>Website</b> – The PTA page of the website needs updating and we agreed we should be making more use of it.</p> <p><b>Playground and Outside Area</b> – Michelle advised there's a lot needs doing here including taking down the old signs off the walls, painting one of the walls like a football goal and clearing out the bandstand. Tor advised she has the lorry tyres ready and will deliver them on Friday to the band stand after the children have left the playground.</p> <p>Hayley has requested some shading for the playground, but the shades that Michelle has found so far have been too expensive and we're now looking at other options.</p> <p>It was decided we need a "helping hands" weekend again to get things started. The dates of 5<sup>th</sup> and 6<sup>th</sup> April were suggested, to get things ready before the children come back after the Easter break. Michelle is away that weekend, but Kirsty has a key to the gate if we don't need to enter the school at all. It was also suggested local groups like the cadets or Rotary may like to get involved. Michelle told us that a staff governor at St. Georges works at Stamford college and has been able to use students in the past. There may be a logistics issue with this though, getting them to Deeping.</p> <p><b>Welly Storage</b> – The school would like a way to store the children's wellies now they have been asked to bring them in so they can use the field in all weathers. Although the PTA in principle are happy to help fund this, there was a lot of debate around where any storage could be placed. A pallet idea had been suggested with wellies being pushed between the slats, but this would require a large wall area and most of the areas next to the classrooms are glass windows. It was decided there was more area from year 3 upwards, but years 1 and 2 have insufficient area for them to be left outside of the classroom. A trolley, like they use for forest school was suggested, along with the idea of plastic boxes to stand them in. Either way, we all felt that the wellies shouldn't be accessible to the children when they are not needed as the year one and two classes are somewhat volatile and it may result in wellies being thrown around. Michelle will speak to Hayley regarding this.</p>	Michelle
<p><b>Date &amp; Time of Next Meeting:</b> AGM Tuesday 29<sup>th</sup> April, 2025 followed by General Meeting. Hopefully to be held in the school hall, Michelle to confirm this is ok</p>	Michelle
<p><b>Meeting closed</b> at 9.42 pm</p>	