



William Hildyard Church of England
Primary & Nursery School PTA

Minutes of General Meeting

Held on Monday 15th September at 7.00pm at The Vine Pub

PTA Charity
no. 1184839

Item	Action
<p>Present: Kirsty Mitchell (Chair), Amanda Vickers (Treasurer), Philippa Simpson, Tor Gelley (Secretary), Hannah Stroud, Nina Carr</p> <p>Apologies Received: Michelle Welch, Kim Smith, Laura Willox, Terri Bird, Rebecca Pasqualino</p>	
<p>Minutes of Committee Meeting held on Wednesday 11th June 2025: Agreed as a true record of the meeting.</p>	
<p>Past Events:</p> <p>Sports Day – 10th July Positive feedback has been received from teachers and parents. The earlier timing has really worked and should be continued in the future. Suggestion that one classroom is allocated as a dressing room as confusion as to who was responsible for the children when they were changing. Kirsty spent a lot of time going around classrooms collecting payment for the disco, moving forward this should be eliminated via the online payment system. Selling tickets online will also enable us to have a comprehensive list of students attending and those going home. This even was an excellent fundraiser and raised £517.01 Discussion was had as to splitting the stations (glowsticks/tattoos etc) as they could get quite overrun in the corridor, weather and volunteer numbers depending we could put one or two out in the sheltered out door space.</p> <p>Bags 2 School – 10th July 2025 Payment has still not been received for this collection. KM has emailed about future dates.</p>	
<p>Forthcoming Events: Marvellous Men Stall – 13th June 2025</p> <p>Confirmed 6 helpers for this event.</p> <p>The new PTA post box has been used and it was discussed the possibility of securing it in future. Clare spoke with Tor and suggested they may ask the caretaker to attach it to the wall. Tor will follow this up.</p> <p>Disco – Confirmed to take place on the 10th July 2025. Key Stage 1 3.30pm - 4.30pm Key Stage 2 4.45pm- 5.45pm £2.50 includes drinks and a snack</p>	<p>Phillipa, Nina, Kim, Hannah, Amy D, Terri/Amanda</p> <p>Tor</p>

<p>We have had an amazing staff sign up with 10 for Key Stage 1 and 7 for Key Stage 2, this is great and a huge improvement on years passed. Discussion as whether the earlier start makes a difference.</p> <p>Parent volunteers are still required to run the tattoo/glow stick/nail varnish stands. Poster to be sent out asking for helpers.</p> <p>Teachers have mentioned it would be a great investment for the school to get some disco lights/speakers and be able to make a disco ourselves, we could have them more frequently, something to consider moving forward.</p> <p>Agreed that the PTA will fund a thank you gift for the DJ, Tor has spoken to his daughter and has found out he likes the Spanish lagers.</p> <p>Helping Hands Weekend – Date yet to be set as Kirsty is still awaiting a suitable date for Men in Sheds/Rotary who have said they are very happy to help. Looking more likely to happen over the Summer holidays which will be a lovely surprise for the new academic year.</p> <p>Change the rules day – Hayley has requested this be pushed to the next academic year as so much currently going on in the school. Suggested we change the name to avoid the notion of rule breaking. ‘Dare to be different’?</p> <p>Penny Challenge – This is also to be pushed to next year.</p> <p>Bags to school – Next collection is on the 10th July 2025. Poster to be sent out to parents. Kirsty will pass on the contact details for the company and Tor will pick up communication. Poster to parents.</p> <p>Colour Run- The final costs have come in at £900, £300 of which would be a contribution from the PTA. Idea to hold at the end of the school day, each class ‘runs’ individually with the rest of the school watching. Then children depart school normal time. Discussion was had as to concern for the children whose parents have said they are not to take part, should the event be held after school so these children just go home as normal? Rebecca has done a colour run at the school she works at, admittedly it is a smaller school however their costs were considerably less than what we have been looking into. Rebecca to forward the costs to Hayley and discuss. Majority vote agreed we would contribute £300</p>	<p>Tor</p> <p>Kirsty/Tor</p> <p>Rebecca</p>
<p>Other Matters:</p> <p>Tesco Blue Tokens - Response has been received from the scheme and we shall appear in stores from the first week of July throughout the Summer and end first week of September.</p>	<p>Tor</p>

<p>Information poster to go out to parents ASAP naming all the stores we will be featured in.</p> <p>Staff Requests - Terri has requested a 15m HDMI to VGA cable to be able to connect the sound system to the back of the hall making it easier to run the sound and lights for school productions. Agreed PTA will fund this and should be no more than £30</p> <p>Terri raised concerns over children who will be unable to provide their own costumes for the school play, discussed that using socials and parent help we should be able to cover any missing costumes.</p> <p>Leavers notebooks – These are all paid for and will be issued the week before we break up. A sticker is going to be placed on the back cover saying “Paid for by the PTA”</p> <p>PTA Stars – Poster to go out inviting parents to join the PTA stars</p> <p>Electronic Payments – Kirsty has done some research into this and we appear to have 2 options. PTA events come highly recommended and this is run through Parentmail. Kirsty will discuss further with Michelle and look into the administration and costs this may incur. For the situation of payment at events we can use Sum Up More research and discussion needed on the subject.</p> <p>Canva and Parentkind log ins – Tor now has full access to Canva and it is proving very helpful Kirsty will look into getting more log ins for parent kind for more members of the PTA</p> <p>Nettles at gates – These have now been removed thanks to Michelle</p> <p>Newsletter – Next newsletter to go out just before Summer break up, finance sum up and thank yous.</p> <p>Environmental area – A fence has now been installed around the pond and reading area, massive thanks to Amandas Father for giving his time for this project. Joanne Fowler is getting a group together to tidy this area which will then be maintained.</p> <p>Forest School - As previously discussed, it has been agreed that should the PTA fund a member of staff to be trained for Forest School it would be written into their contract and be locked in for 2 years.</p>	<p>Terri</p> <p>Tor</p> <p>Kirsty</p> <p>Kirsty</p> <p>Tor</p>
--	--

<p>Concerns were raised again about how cost effective this would be. It has been stated that it would most likely not be a TA that would be trained but a member of staff who isnt so tightly locked into the teaching timetable. If we do not go ahead with Forest School in this manner, then there will be no provision for Forest School in the future. It will be at a cost of £975 and further cost for some additional supplies. Vote was taken and a majority ruled the PTA would fund this training.</p>	
--	--

<p>Treasurers Report: Accounts & Expenditure: Amanda has been reminding staff they still have petty cash to be spent. She informed us that we have raised £5808.64 so far this year and have spent £3906.49 and after taking out committed expenditure have £9017.25 available.</p>	
<p>Any Other Business:</p> <p>Yr6 £10 Challenge- Year 6 will be undertaking a £10 enterprise challenge. PTA have agreed to fund each group £10, we hope this shall make a profit.</p> <p>Yr6 Fish and Chips- Joanne Fowler will organise and Terri will confirm the number and amount.</p>	<p>Terri</p>
<p>Date & Time of Next Meeting: Committee Meeting, Monday 15th September 2025, 7.00pm at the school.</p>	
<p>Meeting closed at 9.01 pm</p>	