



PTA Charity  
no. 1184839

William Hildyard Church of England  
Primary & Nursery School PTA

**Minutes of General Meeting**  
**Held on Tuesday 29<sup>th</sup> April 2025 in the School Hall**

Item	Action
<p><b>Present:</b> Kirsty Mitchell (Chair), Amanda Vickers (Treasurer), Joan Rear, Philippa Simpson, Kim Smith, Rebecca Pasqualino, Tor Gelley, Michelle Welch, Terri Bird, Laura Willox, Hannah Stroud, Nina Carr</p> <p><b>Apologies Received:</b> None</p>	
<p><b>Minutes of Committee Meeting held on Wednesday 5<sup>th</sup> March 2025:</b> Agreed as a true record of the meeting.</p>	
<p><b>Past Events:</b></p> <p><b>Mother's Day Stall</b> – Went well, making a profit of £456.51. This was partly due to lower stock costs as we were able to make use of gifts left over from the Elfridges Stall in November.</p> <p><b>Easter Competition</b> – The children seemed to enjoy this and we raised £33.00, with Amanda donating the prizes. Amanda apologised for the missing word on the KS1 word search and explained this was due to how she makes them</p> <p><b>Bake Sale</b> – Another successful event, although it was felt that next time it would be more beneficial to space the tables out more around the playground as it was very difficult for everyone to get round at the same time. It was felt that if we spaced the tables near the different exits from school, just the year groups that leave via that exit would visit each table making it easier for everyone to see what's available and causing less congestion. We raised £192.03 on the day and Philippa was able to auction off a full cake on social media later that evening for a further £5</p>	
<p><b>Forthcoming Events:</b></p> <p><b>Cake and Squash for Sports Day</b> – Friday 23<sup>rd</sup> May – School had asked if we would fund squash and cakes for parents and children to share after the races on sports day and the committee unanimously agreed. There was also some discussion around offering refreshments to parents during sports day. Those that had been on the committee sometime told us how this was something that had always been done in the past, but last year we had to not do it due to lack of available people to man the stall. This year we will run the stall once more as Tor, Laura, Kim, Hannah and Nina all suggested they should be available.</p> <p><b>Disco</b> – The initial discussion around this was regarding the DJ. Tor has been speaking with a grandparent from the school, who is happy to help us out as the DJ providing he doesn't need his own insurance. Amanda advised that if he is doing it for free he will therefore be one of our volunteers and as such will be covered under our Parentkind insurance. Our usual DJ is £140 at a special rate for us.</p>	<p>Tor, Laura, Kim, Hannah, Nina</p>



<p>would be required around this, with a clear understanding of all the cost implications involved in replacing staff members within the classroom before any decisions could be made. On the face of it this option would make less financial sense than continuing with the current arrangement.</p> <p><b>Colour Run</b> – we were asked if the PTA would contribute towards the cost of the paints for this. Hayley’s quote was £350 plus VAT. Rebecca felt this seemed quite expensive and think their school paid a lot less. She is going to find out who they used and what they paid.</p> <p><b>Helping Hands Weekend</b> – This would involve painting, putting frames up for the children’s artwork, painting the tyres, putting in benches for the children to sit and read books in the “band stand”. A lot of people were struggling with the date of 17<sup>th</sup> May. Kirsty is going to email the rotary to see when they could possibly do and we will work to that.</p> <p><b>Bag2school</b> – We have tried to find an alternative provider with the amount dropping to 20p per kilo, however, there seem to be very few providers that cover this area. It was decided that as it doesn’t cost us anything to run and with no suitable alternative to stick with them for now.</p> <p><b>PTA Newsletter</b> – Tor produced the last newsletter and it was brilliant. Kirsty gave her thanks.</p> <p><b>Year 6 Leavers Notebooks</b> – Amanda advised that the list of children’s names had been sent and all was in hand. Michelle advised that going forward they were changing the school photographer and that the new photographer would offer an end of year book for Reception and Year 6.</p> <p><b>Year 6 Leavers Fish &amp; Chips</b> – We agreed we were happy to fund this again this year, but Joanne Fowler usually sorts it with The Boundary and the children and we just provide the funds. A date of Monday 21<sup>st</sup> July was suggested and Terri will talk to Joanne.</p> <p><b>Playground Update</b> – Sheds, tubs, tyres and plants are now in place and this is moving forward. Just need the helping hands date.</p>	<p>Rebecca</p> <p>Kirsty</p> <p>Terri</p>
<p><b>Environmental Area</b> – Michelle advised that they were looking to fence off the auditorium area from the pond area, with both being accessible via their own, independent gate. She was speaking to Andy regarding this to see how much he will charge and when he can do it. <i>***Since the meeting Terry Hollowell, (Amanda’s Dad), has spent the bank holiday weekend at the school sorting this out for free.***</i></p>	
<p><b>Treasurers Report: Accounts &amp; Expenditure:</b> Amanda didn’t have a lot to tell us about as it was covered in the AGM held directly before the General Meeting, but did remind us that we have raised £5719.13 so far this year and have spent £3059.73 and after taking out committed expenditure have £9418.77 available.</p>	
<p><b>Any Other Business:</b></p> <p><b>Going Electronic</b> – There was some discussion around how much easier it would be for parents if they could pay for events, etc electronically rather than</p>	

<p>having to bring the cash in to school. It was mentioned about having QR codes linked to the bank account. This is definitely an area that needs further discussion and investigation.</p> <p><b>Login Details for Canva and Parentkind</b> – Tor asked if she could have the login details for these and Kirsty will send them to her.</p> <p><b>Nettles at the Gate</b> – Laura asked who the land belonged to just outside the school gate near the KS1 playground as there are a lot of nettles and the children run about near here. Michelle advised that they pay for someone to come and cut it once a year. It was suggested this might be something that could be done on the helping hands weekend. It may also be a quick job if there are any parents that have a petrol strimmer that could pop out and do it one evening.</p> <p><b>Website</b> – Tor will send items to Michelle to update our page on the school website.</p> <p><b>PTA Stars Group</b> – Michelle suggested we could ask Clare to send an email out to parents to see if they would like to be added to the PTA Stars (helpers) group on Messenger. This will need putting together for Clare to send.</p>	<p>Kirsty</p> <p>Tor</p>
<p><b>Date &amp; Time of Next Meeting:</b> Committee Meeting, Wednesday 11<sup>th</sup> June, 7.30pm at The Vine, (Trotters, building at the back of the pub garden). Kirsty will book this with Helen</p>	<p>Kirsty</p>
<p><b>Meeting closed</b> at 8.52 pm</p>	